

OCEOLA TOWNSHIP BOARD
Minutes of June 6, 2023

The Oceola Township Board held a regular meeting on Tuesday, June 6, 2023, with Clerk Jaime Clay, Treasurer Christine Andrews, Trustee Supervisor Pro-Tem Sean Dunleavy, Trustees Kieth Huff, Robert Henshaw, and Terrance Philibeck in attendance. Supervisor Bamber was absent. Attorney Chris Stritmatter was also present. Trustee Supervisor Pro-Tem Dunleavy opened the meeting at 7:00 p.m. with a pledge to the flag.

Approval of May 2023 Minutes

Henshaw moved to approve the minutes of May 8, 2023.
Huff supported the motion.

The motion carried.

Henshaw moved to approve the minutes of May 31, 2023.
Philibeck supported the motion.

The motion carried.

Call to the Public

No response from the public.

Public Hearing: Property Tax Millage rate Proposed to Support the General Fund

No response from the public.

Henshaw moved to close the public hearing.
Philibeck supported the motion.

The motion carried.

Budget Amendments FY 22/23

Huff moved to approve the budget amendment to the General Fund as follows with resolution # 23-06-01.

<u>GENERAL FUND (101)</u>	<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
REVENUE			
000-671.000 LAND SALE	\$0	\$588,000.00	\$588,000.00
EXPENDITURE			
000-390.000 APPROP.- FUND BALANCE	\$0	\$588,000.00	\$588,000.00
301-801.000 LIVINGSTON CTY SHERIFF	\$0	\$25,000.00	\$25,000.00
411-702.000 BOARD OF APPEALS	\$0	\$375.00	\$375.00
899-964.000 REFUNDS- MISC.	\$0	\$2,800.00	\$2,800.00
171-702.002 SUPERVISOR PRO TEMP	\$0	\$10,000.00	\$10,000.00
441-836.000 ROADS MAINTENANCE	\$887,920.00	(\$38,175.00)	\$849,745.00

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Dunleavy – Y, Bamber – Absent, Clay – Y, Andrews – Y, Philibeck – Y.

The motion carried.

Andrews moved to approve the budget amendment to the ARPA fund as follows with resolution # 23-06-02.

<u>ARPA (464)</u>	<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
APPROPRIATIONS			
000-450.005 ARCHITECTURAL SERVICES	\$25,000.00	\$15,000.00	\$40,000.00
000-450.010 INTERIOR DESIGN SERVICES	\$4,500.00	\$7,500.00	\$12,000.00
000-450.025 CONSTRUCTION	\$570,000.00	\$200,000.00	\$770,000.00
000-460.025 CHEMUNG HILLS GC	\$0	\$190,000.00	\$190,000.00
000-460.025 CONSTRUCTION	\$0	\$25,000.00	\$25,000.00

- This budget amendment will be taken from available fund balance

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Bamber – Absent, Clay – Y, Andrews – Y, Philibeck – Y, Huff – Y, Henshaw – Y, Dunleavy – Y.

The motion carried.

Andrews moved to approve the budget amendment as follows to the Chemung Hills fund with resolution # 23-06-03.

CHEMUNG HILLS (508)	CURRENT	AMENDED BY	PROPOSED AMENDED BUDGET
OTHER FINANCING SOURCES			
000-680.000 CHEMUNG HILLS REVENUE	\$25,000.00	\$300,000.00	\$325,000.00
000-699.469 TRANS IN FROM BUILD & SITE	\$525,000.00	\$250,000.00	\$775,000.00
EXPENDITURES			
000-836.003 BUILDING RESTORATION	\$20,000.00	\$380,000.00	\$400,000.00
000-836.007 EQUIPMENT/APPLIANCES	\$12,000.00	\$150,000.00	\$162,000.00
000-837.001 GOLF SIMULATORS	\$0	\$110,000.00	\$110,000.00
000-837.000 GOLF CARTS	\$0	\$375,000.00	\$375,000.00
000-942.000 EQUIPT REPAIRS AND MAINT.	\$10,000.00	\$25,000.00	\$35,000.00

Huff supported the motion.

Roll Call Vote: 6-0-0-1

Andrews – Y, Huff – Y, Henshaw – Y, Bamber – Absent, Clay – Y, Dunleavy – Y, Philibeck – Y.

The motion carried.

Andrews moved to approve the budget amendments as follows to the Building and Site fund with resolution # 23-06-04.

BUILDING AND SITE (469)	CURRENT	AMENDED BY	PROPOSED AMENDED BUDGET	
OTHER FINANCING USES				
000-999.508	TRANS OUT TO CHEMUNG HILLS	\$525,000.00	\$250,000.00	\$775,000.00

- This budget amendment will be taken from available fund balance

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Philibeck – Y, Bamber – Absent, Andrews – Y, Huff – Y, Dunleavy – Y, Henshaw – Y, Clay – Y.

The motion carried.

Property Tax Millage Rate Proposed to be Levied to Support the General Fund

Henshaw moved to comply with the General Appropriations Act (MCL 141.437) by adopting the tax levy Fiscal Year 2023/2024 of .6491 mills per \$1,000.00 (one thousand dollars) of taxable value for the Operating Millage for the General Fund. This levy will generate \$509,923.00 (five hundred nine thousand one hundred twenty-three dollars) which is \$35,122.00 (thirty-five thousand one hundred twenty-two dollars) more than the amount levied for 2022-2023 taxes.

Huff supported the motion.

Roll Call Vote: 6-0-0-1

Dunleavy – Y, Henshaw – Y, Huff – Y, Andrews – Y, Bamber – absent, Clay – Y, Philibeck – Y.

The motion carried.

Huff moved to adopt the tax levy for FY 23/24 of .9375 mills per \$1,000.00 (one thousand dollars) of taxable value for township roads.

Andrews supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Dunleavy – Y, Bamber – Absent, Clay – Y, Andrews – Y, Philibeck – Y.

The motion carried.

Proposed Budgets: General, Debt Service and Special Revenue Fund

Andrews moved to approve the budgets as presented.

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Bamber – Absent, Dunleavy – Y, Andrews – Y, Clay – Y, Philibeck – Y.

The motion carried.

Set Hearing for Public Notice for Private Road Maintenance Agreements

Henshaw moved to approve the setting of the date for the Hearing of Public Notice for Private Road Maintenance Agreements.

Philibeck supported the motion.

The motion carried.

Release Escrow

Henshaw moved to approve the release of escrow funds in the amount of \$13,835.00 (thirteen thousand eight hundred thirty-five dollars) to A & M Companies, LLC at 5555 E. Highland Rd.

Huff supported the motion.

The motion carried.

Junk Eliminators

Andrews moved to approve the hiring of Junk Eliminators to clean up the Mack Rd. site.

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Bamber – Absent, Clay – Y, Andrews – Y, Philibeck – Y, Huff – Y, Henshaw – Y, Dunleavy – Y.

The motion carried.

Planning Commission-Planned Unit Development

Huff moved to accept the revised PUD agreement for Operating Engineers Local 324 to include the three approved variances by the ZBA.

Henshaw supported the motion.

The motion carried.

Committee Appointments

All members of the board accepted their committee appointments.

MERS HCSP Resolution

Andrews moved to accept the changes to the MERS HCSP as presented.

Henshaw supported the motion.

The motion carried.

Salary Resolutions for Elected Officials FY 23/24

Henshaw moved to accept resolution # 23-06-05 for the base salary of the Supervisor to be set at \$72,042.00 (seventy-two thousand forty-two dollars) for FY 23/24.

Huff supported the motion.

Roll Call Vote: 6-0-0-1

Bamber – Absent, Clay – Y, Andrews – Y, Philibeck – Y, Henshaw – Y, Huff – Y, Dunleavy – Y.

The motion carried.

Henshaw moved to accept resolution # 23-06-06 for the base salary of the Clerk to be set at \$72,042.00 (seventy-two thousand forty-two dollars). The Clerk will receive a rate of \$57.73 per hour for additional hours worked during the nine days of early voting for FY 23/24.

Andrews supported the motion.

Roll Call Vote: 6-0-0-1

Andrews – Y, Huff – Y, Henshaw – Y, Bamber – Absent, Clay – Y, Dunleavy – Y, Philibeck – Y.

The motion carried.

Huff moved to accept resolution # 23-06-08 for the base salary of the Treasurer to be set at \$72,042.00 (seventy-two thousand forty-two dollars) for FY 23/24.

Clay supported the motion.

Roll Call Vote: 6-0-0-1

Dunleavy – Y, Henshaw – Y, Huff – Y, Bamber – Absent, Andrews – Y, Philibeck – Y, Clay – Y.

The motion carried.

Dunleavy moved to accept resolution #23-06-07 for the base salary of Township Trustee to be set at \$11,587.00 (eleven thousand five hundred eighty-seven dollars) and \$95.00 (ninety-five dollars) per board meeting attended for FY 23/24.

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Philibeck – Y, Bamber – Absent, Andrews – Y, Huff – Y, Dunleavy – Y, Henshaw – Y, Clay – Y.

The motion carried.

Wages Resolution FY 23/24

Andrews moved to approve resolution #23-06-09 for the Township personnel wages as presented for FY 23/24.

Clay supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Clay – Y, Bamber – Absent, Andrews – Y, Philibeck – Y, Dunleavy – Y.

The motion carried.

Certified Public Funds Investment Manager Certification Program

Henshaw moved to approve Township Treasurer, Christine Andrews, to take the CPFIM class as presented.

Clay supported the motion.

The motion carried.

Chemung Hills Golf Course

Andrews moved to approve \$13,850.00 (thirteen thousand eight hundred fifty dollars) for the purchase and installation of a new ice machine at Chemung Hills Golf Course.

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw -Y, Huff -Y, Dunleavy-Y, Bamber - Absent, Andrews -Y, Clay - Y, Philibeck -Y.

The motion carried.

Oceola Community Center

Clay moved to approve the quote from K & J Electric, Inc. for purchase and installation of 3 Phase Surge Protection Device, 20amp 480V circuit breaker, and mounting hardware.

Andrews supported the motion.

Roll Call Vote: 6-0-0-1

Andrews-Y, Henshaw-Y, Huff-Y, Bamber-Absent, Clay-Y, Dunleavy-Y, Philibeck-Y.

The motion carried.

Treasurer – Winter Tax Due Date

Philibeck moved to change the Winter Tax due date from the 28th of February to the 14th of February henceforth.

Henshaw supported the motion.

The motion carried.

Payment of Bills

Huff moved to authorize the payment of bills as presented for the following funds:

May 2023 Bills

General Fund (101)	\$ 231,668.78
Trust and Agency (701)	\$ 6,153.00

Chemung Hills (508)	\$ 215,280.57
Building and Site (469)	\$ 5,022.50
ARPA (464)	\$ 111,628.38
Private Roads (204)	\$ 7,483.32
Water Tap (461)	\$1,000,000.00

Henshaw supported the motion.

The motion carried.

Special Meeting

Clay moved to set a special meeting with Attorney Chris Stritmatter for September 5, 2023 at 6:00 p.m.

Henshaw supported the motion.

The motion carried.

Adjournment

Henshaw moved to adjourn the meeting at 8:42 p.m.

Philibeck supported the motion.

The motion carried.