



Application No: _____
 Date Filed: _____
 Hearing Date: _____
 Application/Escrow Fee: _____

OCEOLA TOWNSHIP

1577 N. Latson Road, Howell, Michigan 48843
 P: (517) 546-3259 F: (517) 546-6697
 Website: www.oceolatwp.org

SPECIAL USE PERMIT APPLICATION

Applicant Name _____
 Address _____
 City/State/Zip _____
 Phone (_____) _____ Fax (_____) _____
 Email: _____
 Interest in the Property (e.g. owner, land option, etc.) _____

Property Owner (if other than applicant) _____
 Address _____
 City/State/Zip _____
 Phone (_____) _____ Fax (_____) _____
 Email: _____

Property Information
 Street address _____ Parcel # _____
 Location _____
 Area _____ Width _____ Depth _____ Zoning District _____
 Current Use(s) _____

Proposed Use (check one and complete any additional requested information)
 _____ Residential - Number of Units: _____ _____ Office _____ Commercial
 _____ Industrial – Products to be produced: _____
 _____ Institutional – Type of Institution: _____
 _____ Other – Describe: _____

Proposed Construction (please check any that apply)
 _____ New Building _____ Addition _____ Alteration/Repair/Replacement _____ Other

Brief Description of Special Use Requested (attach detailed description of the intent to use the property)

Oceola Township Special Use Permit Application (continued)

Application Procedure

The applicant must submit the following:

1. Completed application form *(reverse side of this sheet)*
2. Letter of Intent
3. Proof of Ownership – DEED
4. Site Plan with Site Plan Application *(per requirements of Section 17.02 B.)*
5. Application Fee (\$600.00 – non-refundable)
6. Escrow Fee (\$4,000.00)

~ HEARING WILL NOT BE SCHEDULED UNLESS ALL INFORMATION IS SUBMITTED AND FEES PAID ~

Property Owner must attend all Township meetings or be represented by a person with a **notarized** letter of representation to act on behalf of owner.

I hereby affirm that the information given herein is true and correct to the best of my knowledge and grant permission for Township Officials and/or Township Staff to conduct on-site inspection:

Signature of Property Owner

Printed Name

Signature of Property Owner

Printed Name

Date