

OCEOLA TOWNSHIP BOARD  
Minutes of May 4, 2021

The Oceola Township Board held a regular meeting on Tuesday, May 4, 2021 with Supervisor Bill Bamber, Clerk Jaime Clay, Treasurer Christine Andrews, Trustees Sean Dunleavy, Lance Schuhmacher, Kieth Huff and Robert Henshaw. Attorney Karen Carver also attended. Supervisor Bamber opened the meeting at 7:00 p.m. with a pledge to the flag.

Approval of April 6, 2021 Minutes

Schuhmacher moved to approve the minutes of April 6, 2021 with a heading change from Lease Agreement to Loan Agreement.

The motion was supported by Henshaw.

The motion carried.

Call to the Public

John Church, a resident of Brighton and father of Howell Area Parks and Recreation Authority director Tim Church, read a letter he had written to the Oceola Township Board members expressing his gratitude and thanks for the work they have done for the township, for its residents and for the new Oceola Township Community Center.

Public Hearing of cost Norylnn Drive

Laurie Leitch of 221 Norlynn Drive stated that while she agreed that road improvements were necessary, she had concerns on the hardships citizens in Michigan were facing due to the Covid-19 pandemic and the timing of the road improvements. She also stated she had concerns over the project and whether it was for the road to be redone or improved. She stated that her family does their own ditching and clearing to help maintain the road and that home and property owners on Norlynn Drive should do the same at the cost of the homeowner, not the cost of the other residents on the road. She had concerns regarding where the water was going to go. She requested to see in writing how much and what type of stone or gravel would be placed on the road. She stated that her house has another access off of Hacker Road and she does not frequently use the Norlynn Road access.

Hans Foldenaur of 221 Norlynn Drive, stated that he did not often use Norlynn drive, and did not feel that he should have to pay 100% of the cost of the road improvements. He stated that he would be agreeable to a lesser percentage of the cost for road improvements. He stated that several homeowners along Norlynn Drive do not maintain their road frontage property and the cost of doing that should not be the responsibility of the other homeowners along the road. He stated that he had concerns over where water would go, whether or not culverts would be used, what type of materials would be used for the road improvements and what type of ditching would be done. He inquired if the Livingston County Drain Commission had been contacted about the potential road improvements and if they would have involvement in the project.

Sandra Maki of 251 N. Hacker Road whose house has a driveway on Hacker Road and also an easement on Norlynn Drive, stated that she uses the Hacker Road driveway exclusively and very rarely uses the easement to Norlynn Drive and does not think that her minimal use of the Norlynn Drive easement warrants her to pay 100% of the cost of the road improvements. She stated she would like to see more in writing about the details of the road improvements.

Jim Pantelas of 281 Norlynn Drive, stated that the majority of property owners were in favor of the road improvements. He stated that nothing had been done to the road in fifty years. He stated that the road has been turned into a basin from plowing over the years. He stated the project would consist of 8-inch limestone, packed and rolled. He also stated he did not feel that any of the home or property owners along the road should receive a discount.

Bruce Fay of 274 Norlynn Drive stated he was in favor of the road improvements and had a clear understanding of the process to do so. He spoke about the poor conditions of the roads, especially after it rains.

Charlotte Walton of 279 Norlynn Drive stated she was in favor of the road improvements and aware of the costs. She stated she did a lot of brush cutting back five years ago for another property owner along the road and it was a lot of work and time for it to be done professionally.

Gary and Brenda Poisson of 263 Norlynn Drive wrote two letters expressing their opposition to the road improvements.

Cost for Norlynn Drive Special Assessment District

Huff moved to approve \$1,006.98 (one thousand, six dollars and ninety eight cents) per parcel for 33 of the 35 parcels per year for five years at the interest rate of 3% (three percent) and half that amount per parcels for the following two parcels, #4707-36-400-044 and #4707-36-400-045, per year for five years at the interest rate of 3% (three percent) for road improvements on Norlynn Drive.

The motion was supported by Schuhmacher.

Roll Call Vote:7-0-0-0

Dunleavy-Y, Henshaw-Y, Huff-Y, Bamber-Y, Andrews-Y, Clay-Y, Schuhmacher-Y

The motion carried

Elevator Maintenance-Schindler Elevator Contract

Dunleavy moved to accept the quote as presented by Schindler Elevator Corporation, for the 3-year maintenance plan, at the rate of \$234.00 per month, for elevator maintenance on the elevator located in the Oceola Township Community Center.

The motion was supported by Schuhmacher.

The motion carried.

Markillie Orchard

Dunleavy moved to approve the site plan, as presented by Markillie Orchard, property located at 5200 N. Latson Rd. Howell, MI, Property I.D. #4707-04-300-011.

The motion was supported by Andrews.

The motion carried.

Abel Care LLC

Dunleavy moved to approve the site plan, as presented by Abel Care LLC, property located at 51 Endicott Drive Howell, MI, Property I.D. #4707-31-303-004.

The motion was supported by Andrews.

The motion carried.

Livingston County Road Commission-Cell Tower Space Rental

Henshaw moved to allow the Livingston County Road Commission to continue to rent space at the Oceola Township Cell Tower, at the cost of \$600.00 dollars (six hundred dollars even) per month for twelve months, for a total of \$7,200.00 (seven thousand, two hundred dollars even) effective July 2021 through June 2022 and to allow for the township treasurer to do one yearly bill for that rental to the Livingston County Road Commission.

The motion was supported by Clay.

The motion carried.

Chemung Hills Golf Course-Irrigation Pipes

Schuhmacher moved to approve up to \$15,000.00 (fifteen thousand dollars even) to repair or replace irrigation pipes at Chemung Hills Golf Course.

The motion was supported by Dunleavy.

The motion carried.

Golf Club Road- Road Improvement

Schuhmacher moved to approve \$67,500.00 (sixty-seven thousand, five hundred dollars even) to come out of the General Fund, to split the cost of the \$135,000.00 (one hundred thirty-five thousand dollars even) with Genoa Township, to put stone on Golf Club Road between Hughes Road and Hacker Road.

The motion was supported by Dunleavy.

The motion carried.

General Fund Budget Amendments FY 2020/2021 Resolution # 21-05-01

Schuhmacher moved to approve Resolution # 21-05-01, budget amendments for the General Fund Budget FY 2020/2021, as follows:

GENERAL FUND (101)		CURRENT	AMENDED BY	PROPOSED AMENDED BUDGET
EXPENDITURE				
445-801.000	DRAINS	\$7,000.00	\$9,810.00	\$16,810.00
EXPENDITURE				
721-803.000	PLANNING CONSULTANT	\$6,000.00	\$8,080.00	\$14,080.00
EXPENDITURE				
000-999.469	TRANS TO BLDG AUTHORITY	\$0.00	\$1,750,000.00	\$1,750,000.00

The motion was supported by Henshaw.

Roll Call Vote:7-0-0-0

Huff-Y, Clay-Y, Dunleavy-Y, Henshaw-Y, Andrews-Y, Bamber-Y, Schuhmacher-Y

The motion carried

Building and Site Budget Amendments FY 2020/2021 Resolution # 21-05-02

Andrews moved to approve Resolution # 21-05-02, budget amendments for the Building and Site Budget FY 2020/2021, as follows:

<u>BUILDING AND SITE (469)</u>		<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
REVENUE				
000-699.000	TRANSFERS IN	\$0.00	\$250,097.00	\$250,097.00
000-671.000	LAND SALE	\$600,000.00	\$104,389.00	\$704,389.00

The motion was supported by Henshaw.

Roll Call Vote:7-0-0-0

Andrews-Y, Schuhmacher-Y, Huff-Y, Clay-Y, Henshaw-Y, Bamber-Y, Dunleavy-Y

The motion carried

Future Road Improvement Amendments FY 2020/2021 Resolution # 21-05-03

Andrews moved to approve Resolution # 21-05-03, budget amendments for the Future Road Improvement Budget FY 2020/2021, as follows:

<u>FUTURE ROAD IMPROVEMENT (205)</u>		<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
EXPENDITURE				
000-999.000	TRANSFERS OUT	\$0.00	\$250,097.00	\$250,097.00
000-999.101	TRANSFERS OUT	\$900,000.00	(\$900,000.00)	\$0.00
000-665.00	INTEREST	\$0.00	(\$376.37)	(\$376.37)
000-836.309	EAGER RD BRIDGE	\$0.00	\$967,169.22	\$967,169.22

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Bamber-Y, Dunleavy-Y, Schuhmacher-Y, Henshaw-Y, Huff-Y, Andrews-Y, Clay-Y

The motion carried

Budget Hearing

Clay moved to set a public hearing in accordance with the PA 621 of the General Appropriations Act on Tuesday, June 1, 2021 for Fiscal Year 2021/2022 proposed budgets.

The motion was supported by Henshaw.

The motion carried.

Oceola Township Budget Review for FY 2021/2022

Huff moved to approve the proposed Oceola Township Budget for FY 2021/2022 be available for review by the public.

The motion was supported by Schuhmacher.

The motion carried.

Resolution #'s 21-05-04, 21-05-05, 21-05-06 & 21-05-07 Salaries for Elected Officials for Fiscal Year 2021/2022

Schuhmacher moved to approve Resolution # 21-05-04 for the base salary of the Township Supervisor to be set at sixty-five thousand, three hundred forty-four dollars even (\$65,344.00) for Fiscal Year 2021/2022.

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Clay-Y, Bamber-Y, Andrews-Y, Schuhmacher-Y, Huff-Y, Dunleavy-Y, Henshaw-Y

The motion carried.

Huff moved to approve Resolution # 21-05-05 for the base salary of the Township Clerk to be set at sixty-five thousand, three hundred forty-four dollars even (\$65,344.00) for Fiscal Year 2021/2022.

The motion was supported by Dunleavy.

Roll Call Vote:7-0-0-0

Schuhmacher-Y, Huff-Y, Henshaw-Y, Dunleavy-Y, Clay-Y, Bamber-Y, Andrews-Y

The motion carried

Dunleavy moved to approve Resolution # 21-05-06 for the base salary of the Township Treasurer to be set at sixty-five thousand, three hundred forty-four dollars even (\$65,344.00) for Fiscal Year 2021/2022.  
The motion was supported by Henshaw.

Roll Call Vote:7-0-0-0

Dunleavy-Y, Henshaw-Y, Huff-Y, Bamber-Y, Andrews-Y, Clay-Y, Schuhmacher-Y

The motion carried

Bamber moved to approve Resolution No. 21-05-07, for the base salary for the Township Trustees at eleven thousand thirty-five dollars even (\$11,035.00) and ninety-five dollars even (\$95.00) per board meeting attended for Fiscal Year 2021/2022.

The motion was supported by Andrews.

Roll Call Vote:7-0-0-0

Henshaw-Y, Bamber-Y, Dunleavy-Y, Clay-Y, Schuhmacher-Y, Andrews-Y, Huff-Y

The motion carried.

Assessor- Laptop Computer

Schuhmacher moved to approve up to \$1,600.00 for a new laptop computer for the township assessor.

The motion was supported by Huff.

The motion carried.

Assessor- Assistant

Dunleavy moved to approve the hiring of LuAnn Pless as the Assessor's Assistant, one to two days per week, at the hourly wage of \$25.00 (twenty-five dollars even).

The motion was supported by Henshaw.

The motion carried.

Playground Maintenance Agreement

Dunleavy moved to accept the quote as presented by Midstates Recreation for \$500.00 (five hundred dollars even) for an annual evaluation at the Oceola Township Playground.

The motion was supported by Andrews.

The motion carried.

Agreement to Lease Oceola Township Community Center-Amended Lease Agreement

Andrews moved to approve the amendments made to the Lease Agreement for the Oceola Township Community Center, located at 1661 N. Latson Rd., Howell, Michigan, 48843 as presented, between the Oceola Township Board and the Howell Area Parks and Recreation Authority, effective May 1, 2021.

The motion was supported by Clay.

The motion carried.

Payment of Bills

Huff moved to authorize the payment of bills as presented for the following funds:

April 2021 Bills

General Fund (101)	\$ 65,988.54
Trust and Agency (701)	\$ 423.00
Private Roads (403)	\$ 840.00
Building and Site (469)	\$ 232,302.69
Chemung Hills (508)	\$ 1,200.00

The motion was supported by Henshaw.

The motion carried.

Adjournment

Henshaw moved to adjourn the meeting at 9:30 p.m.

The motion was supported by Clay.

The motion carried.

Jaime Clay-Clerk