

OCEOLA TOWNSHIP BOARD
Minutes of May 8, 2023

The Oceola Township Board held a regular meeting on Monday, May 8, 2023 with Clerk Jaime Clay, Treasurer Christine Andrews, Trustees Sean Dunleavy, Kieth Huff, Robert Henshaw and Terrance Philibeck in attendance. Supervisor Bamber was absent. Treasurer Andrews opened the meeting at 7:00 p.m. with a pledge to the flag.

Meeting Chair

Dunleavy moved to have Treasurer Andrews chair the regular Township Board Meeting, Monday May 8, 2023 in Supervisor Bamber's absence.
Henshaw supported the motion.

The motion carried.

Approval of April 4, 2023 Minutes

Henshaw moved to approve the minutes of April 4, 2023.
Philibeck supported the motion.

The motion carried.

Call to the Public

No response from the public.

Image Tech

Philibeck moved to approve the quote from Image Tech for contracted monthly managed IT services at \$1,964.00 (one thousand nine-hundred sixty-four dollars) per month.
Henshaw supported the motion.

The motion carried.

Dunleavy moved to approve the quote from Image Tech for 16 employee/office computers for \$23,561.11 (twenty-three thousand five hundred sixty-one dollars and eleven cents).
Philibeck supported the motion.

The motion carried.

Township Window Cleaning

Huff moved to approve the quote from Fish Window Cleaning for interior window cleaning at \$85.00 (eighty-five dollars) per cleaning.

Philibeck supported the motion.

The motion carried.

AED

Henshaw moved to replace the expired Township Hall AED device for \$1,395.00 (one thousand three hundred ninety-five dollars) with a Philips HeartStart OnSite AED from Coro Medical LLC.

Philibeck supported the motion.

The motion carried.

Township Hall Detention Pond

Dunleavy moved to approve the quote from Bowman Excavating for \$4,500.00 (four thousand five hundred dollars) for the necessary Detention Pond Culvert Replacement.

Henshaw supported the motion.

Roll Call Vote: 5-0-1-1

Henshaw – Y, Huff – Y, Bamber – Absent, Dunleavy – Y, Andrews – Abstain, Clay – Y, Philibeck – Y.

The motion carried.

Dollar General Sign Permit

Huff moved to approve the Sign Permit Application from Johnson Sign Co. for Dollar General DG BTS LLC for the signs to be placed at 3960 E. Highland Rd.

Henshaw supported the motion.

The motion carried.

Midstates Recreation

Dunleavy moved to approve the quote from Midstates Recreation for \$19,495.00 (nineteen thousand four hundred ninety-five dollars) for a maintenance coat on the playground surfacing of the Oceola Township Playground.

Philibeck supported the motion.

The motion carried.

Philibeck moved to approve the quote from Midstates Recreation for Restroom Building Fee Base Scope Services in the amount of \$20,000.00 (twenty thousand dollars) for outdoor restrooms to be built near the soccer fields.

Henshaw supported the motion.

The motion carried.

Abel Care LLC

Huff moved to approve the site plan renewal for Site ID #4707-31-303-004 for Abel Care LLC. Philibeck supported the motion.

The motion carried.

Salary Resolutions for Elected Officials

Dunleavy moved to table the salary resolutions until the June 6, 2023 Regular Township Board Meeting. Philibeck supported the motion.

The motion carried.

Budget Hearing FY 23/24

Henshaw moved to set the Budget Hearing Meeting for Fiscal Year 2023-2024 for June 6, 2023. Philibeck supported the motion.

The motion carried.

Chemung Hills Golf Course

Dunleavy moved to approve the quote from Midwest Contracting Company for Phase II construction to be completed at Chemung Hills Golf Course in the amount \$681,089.00 (six hundred eighty-one thousand eighty-nine dollars).

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Huff-Y, Henshaw-Y, Dunleavy-Y, Bamber-Absent, Andrews-Y, Clay-Y, Philibeck-Y.

The motion carried.

Clay moved to approve the purchase of 4 Trackman Golf Simulators to be used at Chemung Hills Golf Course for a total amount of \$219,300.51 (two hundred nineteen thousand three hundred dollars and fifty-one cents).

Henshaw supported the motion.

The motion carried.

Henshaw moved to approve the quote from Allan's Tree Service LLC for \$2,500.00 (two thousand five hundred dollars) with the Township paying \$1,750.00 (one thousand seven hundred fifty dollars) and Chemung Hills Golf Course paying \$750.00 (seven hundred fifty dollars).

Philibeck supported the motion.

The motion carried.

Philibeck moved to approve a loan of \$1,000,000.00 (one million dollars) from the New Water User Savings account to the Chemung Hills Golf Course account.

Clay supported the motion.

Roll Call Vote: 6-0-0-1

Bamber-Absent, Clay-Y, Andrews-Y, Philibeck-Y, Huff-Y, Henshaw-Y, Dunleavy-Y

Oceola Community Center

Philibeck moved to approve a loan to Howell Area Parks and Recreation Authority in the amount of \$13,502.00 (thirteen thousand five hundred two dollars) to be repaid in 14 monthly consecutive installments ending on August 1st, 2024 for necessary floor cleaning equipment.

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Andrews-Y, Henshaw-Y, Huff-Y, Bamber-Absent, Clay-Y, Dunleavy-Y, Philibeck-Y.

The motion carried.

Trustee Supervisor Pro-Tem

Henshaw moves to approve creating the position of Trustee Supervisor Pro-Tem until further notice. A question from the public was asked.

Philibeck supported the motion.

The motion carried.

Andrews moved to approve the Trustee Supervisor Pro-Tem salary to be equal to that of the current Township Supervisor salary effective May 8, 2023.

Huff supported the motion.

The motion carried.

Henshaw moved to appoint Trustee Dunleavy as the Trustee Supervisor Pro-Tem.

Philibeck supported the motion.

Roll Call Vote: 5-0-1-1

Dunleavy-Abstain, Henshaw-Y, Huff-Y, Bamber-Absent, Andrews-Y, Philibeck-Y, Clay-Y.

The motion carried.

Open Trustee Position

Huff moved to set a Special Meeting on Wednesday, May 31, 2023 at 6:00 p.m. to interview candidates for the open Trustee position.

Henshaw supported the motion.

The motion carried.

Township Flag

Clay moved to set a committee that includes Treasurer Andrews, Trustee Henshaw, and Trustee Philibeck, for Township Flag design.

Dunleavy supported the motion.

The motion carried.

Payment of Bills

Dunleavy moved to authorize the payment of bills as presented for the following funds:

April 2023 Bills

General Fund (101)	\$ 83,284.81
Trust and Agency (701)	\$ 1,174.00
Chemung Hills (508)	\$ 30,432.78
Building and Site (469)	\$ 5,007.50
ARPA (464)	\$ 121,205.86

Henshaw supported the motion.

The motion carried.

Adjournment

Henshaw moved to adjourn the meeting at 9:01 p.m.

The motion was supported by Dunleavy.

The motion carried.