

OCEOLA TOWNSHIP BOARD
Minutes of November 1, 2022

The Oceola Township Board held a regular meeting on Tuesday, November 1, 2022 with Supervisor Bill Bamber, Clerk Jaime Clay, Treasurer, Christine Andrews, Trustees Sean Dunleavy, Kieth Huff, Robert Henshaw and Terrance Philibeck in attendance. Attorney Chris Stritmatter was also present. Supervisor Bamber opened the meeting at 7:00 p.m. with a pledge to the flag.

Approval of September 6, 2022 Minutes

Henshaw moved to approve the minutes of October 4, 2022, as written.

The motion was supported by Philibeck.

The motion carried.

Call to the Public

There was no response from the public.

Chemung Hills Golf Course- Funds

Dunleavy moved to move \$50,000.00 (fifty thousand dollars even) from the Building and Site Fund to the Chemung Hills Golf Course Fund.

The motion was supported by Huff.

The motion carried.

Chemung Hills Golf Course & Banquet Center Updates

Huff moved to approve the quote as presented by Donohue Heating & Plumbing, LLC for \$5,200.00 (five thousand, two hundred dollars even) to furnish all the materials and perform labor necessary for the completion of the plumbing in the golf cart garage at Chemung Hills Golf Course & Banquet Center.

The motion was supported by Dunleavy.

The motion carried.

Henshaw moved to approve the quote as presented by Donohue Heating & Plumbing, LLC for \$24,000.00 (twenty-four thousand dollars even) for Option 1: to change out the split A.C. system in the bar area and replace it with a 7-ton self-contained unit placed out front and all the low voltage wiring of the cooling system at Chemung Hills Golf Course & Banquet Center.

The motion was supported by Clay.

The motion carried.

Philibeck moved to approve the quotes as presented by Lynch Carpet & Flooring for new flooring at Chemung Hills Golf Course & Banquet Center for \$36,757.60 (thirty six thousand, seven hundred fifty seven dollars and sixty cents), \$20,710.70 (twenty thousand, seven hundred ten dollars and seventy cents) and \$17,328.94 (seventeen thousand, three hundred twenty eight dollars and ninety four cents), totaling \$74,797.24 (seventy four thousand seven hundred ninety seven dollars and twenty four cents).

The motion was supported by Henshaw.

The motion carried.

Dunleavy moved to approve the quote as presented by Silver Superstore for \$5,575.18 (Five thousand, five hundred seventy-eight dollars and eighteen cents) for 60-piece Service for 12 Marquette Stainless by Oneida at Chemung Hills Golf Course & Banquet Center.

The motion was supported by Philibeck.

The motion carried.

Dunleavy moved to approve the quote as presented by Restaurant Equippers Warehouse Stores for \$10,410.26 (ten thousand, four hundred ten dollars and twenty-six cents) for a new ice machine and ice bin at Chemung Hills Golf Course & Banquet Center.

The motion was supported by Clay.

The motion carried.

Dunleavy moved to move \$100,000.00 (one hundred thousand dollars even) from the Building and Site Fund to the Chemung Hills Golf Course Fund.

The motion was supported by Philibeck.

The motion carried.

Chemung Hills Golf Course & Banquet Center- Golf Carts

Dunleavy moved to table the golf cart discussion until the December Board of Trustees Meeting. The motion was supported by Huff.

The motion carried.

Oceola Township Bank Move

Huff moved to approve the moving of the following bank accounts; General Fund, Payroll and Tax from the Bank of Ann Arbor to Chase Bank.

The motion was supported by Henshaw.

The motion carried.

Release of Escrow Funds- Bible Baptist Church

Huff moved to approve the release of escrow funds in the amount of \$1,000.00 (one thousand dollars even) to Bible Baptist Church.

The motion was supported by Henshaw.

The motion carried.

Appoint Zoning Board of Appeals Member

Dunleavy moved to appoint Mike Yenshaw to the Oceola Township Zoning Board of Appeals to complete a term expiring December 31, 2022.

The motion was supported by Henshaw.

The motion carried.

Township Board 2023 Meetings Schedules, Resolution # 22-11-01

Henshaw moved to approve the Oceola Township Board of Trustees and Planning Commission schedules for the calendar year 2023, as presented.

The motion was supported by Philibeck.

The motion carried.

Township Hall Closure Dates, Resolution # 22-11-02

Philibeck moved to approve township closure dates for 2023, as presented.

The motion was supported by Clay.

The motion carried.

Livingston County Road Commission – Highland Hills Subdivision, road work

Dunleavy moved to approve \$385,000.00 (three hundred eighty-five thousand dollars even), for Highland Hills Subdivision Road work on approximately 0.59 miles of road. Work to include 3.5” of new Hot Mix Asphalt, subgrade, undercutting, driveways and restoration as necessary, work to be done by the Livingston County Road Commission, funds to come from Road Milage The motion was supported by Henshaw.

Roll Call Vote: 7-0-0-0

Dunleavy-Y, Henshaw-Y, Huff-Y, Bamber-Y, Andrews-Y, Philibeck-Y, Clay-Y

The motion carried.

Oceola Township Remodel

Dunleavy moved to approve the quote as presented by Office Furniture Solutions for Phase 1, for the Oceola Township Office Remodel in the amount of \$51,539.61 (Fifty-one thousand, five hundred thirty-nine dollars and sixty-one cents), the first half of the payment to be taken out of the Building and Site Fund Account and the second half of the payment to be taken out of the ARPA Funds Account.

The motion was supported by Philibeck.

The motion carried.

Huff moved to approve the quote as presented by Office Furniture Solutions for Phase 2, for the Oceola Township Office Remodel in the amount of \$17,766.14 (Seventeen thousand, seven hundred sixty-six dollars and fourteen cents), payment to be taken out of the ARPA Fund Account.

The motion was supported by Clay.

The motion carried.

Dunleavy moved to approve the quote as presented by Office Furniture Solutions for the Oceola Township Furniture Relocation in the amount of \$15,000.00 (fifteen thousand dollars even), payment to be taken out of the Building and Site Fund.

The motion was supported by Philibeck.

The motion carried.

Dunleavy moved to approve the quote as presented by State Street Blinds & Design for blinds for the Oceola Township Office Remodel in the amount of \$10,533.67 (ten thousand, five hundred thirty-three dollars and sixty-seven cents), payment to be taken out of the ARPA Fund Account.

The motion was supported by Philibeck.

The motion carried.

Philibeck moved to approve the quote as presented by Challenger 2.0 LLC to provide and install cabling for 10+ workstation locations, including temporary switch and uplink connections for the PC's and provide and install phone cable to extend dial tones for phones in the amount of \$4,350.00 (four thousand, three hundred fifty dollars even), payment to be taken out of the ARPA Funds Account.

The motion was supported by Dunleavy.

The Motion carried.

Oceola Township Remodel/Update Committee

Dunleavy moved to allow the Oceola Township Office Remodel Committee to make and approve changes as necessary, up to \$20,000.00 (twenty thousand dollars even) during the Oceola Township Office Remodel.

The motion was supported by Huff.

The motion carried.

Howell Area Parks and Recreation Authority

Dunleavy moved to approve the 2023 HAPRA budget as presented.

The motion was supported by Andrews.

The motion carried.

Payment of Bills

Huff moved to authorize the payment of bills as presented for the following funds:

October 2022 Bills	
General Fund (101)	\$ 88,011.17
Building and Site (469)	\$ 42,118.43
Trust and Agency (701)	\$ 7,746.50
Chemung Hills (508)	\$ 2,806.00
Private Roads (204)	\$ 5,160.00
ARPA (464)	\$ 2,612.00

The motion was supported by Henshaw.

The motion carried.

Adjournment

Henshaw moved to adjourn the meeting at 9:25 p.m.

The motion was supported by Andrews.

The motion carried.